



BIHAR STATE MILK CO-OPERATIVE FEDERATION LTD.

UNIT - NALANDA DAIRY, BIHAR SHARIF DAIRY PROJECT
AT - BIJWANPAR, P. O - RANABIGHA, BIHAR SHARIF - 803101
PHONE No - 06112 - 233366, FAX - 06112 - 233365

Email - nalandadairy@gmail.com ND-PUR-REC-02 ISSUE NO1.00/01.03.16

COMFED:ND:PUR.: 2965

Date: 06-12-2025

This Enquiry is made under 7 – Nischay Part – 2 Yojana (2025)

To,

Dear Sir,

You are kindly requested to submit your **most competitive offer** for the items listed in the enclosed *Annexure I*, in accordance with the terms and conditions mentioned below. The quotation should be submitted **in a sealed envelope either by Post, Courier, By Hand** on or before **15.12.2025, 17:00 Hrs.** Please ensure that the word **“QUOTATION”** is clearly written on the upper left-hand corner of the envelope, along with the **letter number and date**. The quotation should be addressed and sent to the following address:

CHIEF EXECUTIVE,
BIHAR STATE MILK CO-OPERATIVE FEDERATION LTD.
UNIT - NALANDA DAIRY, AT - BIJWANPAR, P. O - RANABIGHA,
BIHAR SHARIF - 803101, NALANDA

SL. No.	Item descriptions	Approx Qty.
1.	As per enclosed Annexure (Under -7 Nischay Part-2)	

Terms & Conditions:-

- 1. The bidder must clearly mention their GST Number and corresponding HSN Code in the quotation.**
- 2. The quotation should strictly comply with the terms and conditions specified in this request.**
- 3. Quotations received after the due date and time shall not be considered**
- Please offer your rate on FOR-Nalanda Dairy, Bihar Sharif Stores basis
- Our Term of Payment is 100% within 30 days from the date of receipt and inspection/ acceptance of goods.
- Please quote your Basic Price and clearly mention the applicable Taxes & Duties, Satautory levies, Transit risk insurance on percentage basis separately, party must enclose the GST Registration No.(With HSN Code).



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7. Packing Forwarding charges and time of delivery should be clearly indicated.
8. Your offer should be valid for minimum 90 day from the date of receipt of your quotation.
9. Quotations not received within the due date are not likely to be considered.
10. Please enclose technical specification leaflet, literature and samples along-with quotation wherever applicable.
11. Earnest Money Deposit : Rs. (NIL)
12. Delivery Period : 30 Days.
13. If we do not receive any response to our enquiry it would be presumed that you are not interested in the above terms/work and therefore. We will discontinue sending enquiries thereafter.
14. For any disputes, Bihar Sharif court will be our jurisdiction.
15. The undersigned reserves all the right to modify, partly or fully or cancel the enquiry without assigning any reason thereof.
16. You shall have to arrange all transit risk, insurance, which should be included in the offer.
17. Technical and commercial aspect must be clearly mentioned in your offer letter.
18. Eraser, over writing in the quotation should be strictly avoided and correction (if any) should be attested. Over writing, cutting, correction (if any) not attested may lead to cancellation of the quotation.
19. Mode of Transport: Road
20. Bidder who wishes to submit their quotation in person may do so by submitting their sealed quotation in the establishment office, Nalanda Dairy, Bihar Sharif.
21. Nalanda Dairy, Bihar Sharif shall not be responsible for the quotation received later than the time and date mentioned in the above schedule due to postal or any other type of delay at any stage.

Thanking You,

For Bihar State Milk Co-op. Fed. Ltd.


Chief Executive

- Cc To: - 1) All milk union/units: Request to display on your notice board
2) Notice Board, Nalanda Dairy, Bihar Sharif
3) All Committee Members, Nalanda Dairy, Bihar Sharif
4) (I/c Account, I/c Plant, I/c Engg, and I/c Store)

Note: It is important to note by bidders that only sealed envelopes quotation will be entertained all other means of communications in this regard will lead to rejection

H.O. :- DAIRY DEVELOPMENT COMPLEX, P.O. - BIHAR VETERINARY COLLEGE, PATNA - 800014 (BIHAR)

Phone : 2224083, 2228953, 2228347, 2220387, Fax : 0612-2228306

E-mail : comfed.patna@gmail.com Website : www.compfed.co.in

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Annexure-1

List of Printing Items:-

Sl. No.	Item Descriptions	Qty.
1	Purchase Register (Morning) , Size – 32 x 20 cm, 200 Sheets (400 Pages), Both Side Black Colour Printing & Numbering, White Maplitho Century Paper, 70 GSM, Half Canvas Cloth Binding with Corner	200 Nos.
2	Purchase Register (Evening), Size – 32 x 20 cm, 200 Sheets (400 Pages), Both Side Black Colour Printing & Numbering, White Maplitho Century Paper, 70 GSM, Half Canvas Cloth Binding with Corner	200 Nos
3	Cash Book, Size- 32.5 x 20.5cm, Ledger Paper, 70 GSM, 100 Sheets, Both Side Printing & Numbering, Half Canvas Cloth Binding With Coner	100 Nos
4	General Ledger, Size – 32.5x 20.5cm, 100 Sheet, Both Side Printing & Numbering, White Paper 70 GSM, Half Canvas Cloth Binding with Corner	100 Nos
5	Fat Test Register, Size – 19 x 15 cm, 100 Sheets Both Side Printing & Numbering White Paper 60 GSM, Good Quality Binding	100 Nos
6	DCS Resolution Book, Size – 32.5 x 20.5cm, Ledger Paper 70 GSM ,100 Sheet Both Side Printing & Numbering, Half Canvas Cloth Binding with Corner	100 Nos
7	Share Ledger , Size – 20.5 x 32.5 cm, White Naini Paper 60 GSM, 100 Sheet, Both Side Printing & Numbering, Half Canvas Cloth binding with Corner	100 Nos
8	Money Receipt Book, Size-14 x11 cm, Naini Paper 58 GSM,100 Sheets with duplicate (100 x 2), One Side Printing and Serially Numbering, Good Quality Card Board Cover	100 Nos
9	Society Letter Pad Size- 21 (L) x 18 (W) CM, 200 Sheets 58 GSM, 1/6 DEMY 200 Sheet Perforated on Top Serially Numbering, duplicate Good Quality Card Board Cover	200 Nos
10	Member Register, Size – 32.5 x 21.5 cm, White Naini Paper 60 GSM, 100 Sheets, Both Side Printing and Numbering, Half Canvas Cloth Binding with Corner	100 Nos
11	Payment Register, Size-26 x 36 cm, Ledger Paper ,70 GSM,100 Sheet, Both Side Printing and Numbering , Half Canvas Cloth Binding with Corner	200 Nos
12	Individual Ledger Register, Size- 32.5 x 21.2cm, 100 Sheets, Both Side Printing and Numbering, White Naini Paper, 60 GSM, Half Canvas Cloth, Binding with Corner	100 Nos
13	Stock Register, Size – 32.5 x21.5cm, Ledger Paper, 70 GSM, 100 Sheets, Both Side Printing & Numbering, Half Canvas Cloth Binding with Corner	100 Nos
14	Society Indent Book, Size – 17 x 13 cm, White Naini Paper, 60 GSM, Each Pad 100 Sheets, One side Printing, Good Quality Card Board Cover	100 Nos
15	CF Stock/Sale Register, Size – 20.5 x 32.5 cm, 50 Sheets, Both Side Printing & Numbering, White Naini Paper 60 GSM, Canvas Cloth Binding with Corner	100 Nos
16.	Producer Card in Passbook Format on 70 GSM Paper with pulp board cover, No of Sheet-22 with cover (Page-44), Size-11 cm x 16 cm	3000 Nos.
17.	Sale Coupon Book Consist of 200 pages Size 8.5"x13.5" 800 coupons with carbon copy with Sr. No in each book 60 GSM.	100 Nos.
18.	Sample Milk Sale Size – 32 x 20 cm, 100 Sheets (200 Pages), Both Side Black Colour Printing & Numbering, White Maplitho Century Paper, 70 GSM, Half Canvas Cloth Binding with Corner	200 Nos.